



# Manzanita Grocery & Deli "The Little Apple"

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security # or Driver's License #: \_\_\_\_\_ Desired Salary:\$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Are you 18 years old? YES  NO  If no, can you provide a work permit? YES  NO

Are you able to operate a POS system? YES  NO  Do you know how to operate a deli slicer? YES  NO

What knowledge/special skills do you have that prepare you for the position you applied for: \_\_\_\_\_

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

### References

*Please list two (2) persons (no relatives) that have known you for at least five (5) years.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

**Previous Employment**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? YES NO

## Military Service

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

## Applicant's Statement

*Please read each statement and initial each item if in agreement.*

1. \_\_\_\_\_ *The information that I have provided on this application is accurate to the best of my knowledge and may be verified by Manzanita Grocery & Deli "The Little Apple" or its agents.*

2. \_\_\_\_\_ *I authorize all the schools, persons and organizations named in this application to provide any relevant information in their possession or knowledge to the agents of Manzanita Grocery & Deli "The Little Apple", for use in deciding whether or not to offer me employment and specifically waive any required written notification I hereby release Manzanita Grocery & Deli "The Little Apple", my former employers and all other persons from any and all claims, demands, or liabilities arising out of or in any way related to such inquiry or disclosure.*

3. \_\_\_\_\_ *I understand that Manzanita Grocery & Deli "The Little Apple" is committed to maintaining a drug and alcohol-free work place. Accordingly, I may be subject to a pre-employment blood test, urinalysis or other drug/alcohol screening. I further understand that if employed, I may be subject to such a drug and alcohol screening if the Manzanita Grocery & Deli "The Little Apple" has reasonable suspicion to believe that I am under the influence of a drug or alcohol. My consent to submit to such a test is required as a condition of employment and my refusal to consent shall result in a refusal to hire, or, if already employed, termination.*

4. \_\_\_\_\_ *I understand and agree that any misrepresentation or omission of facts in this application will be justification for refusal or termination of employment regardless of the time elapsed before discovery.*

5. \_\_\_\_\_ *I understand and agree that the employment for which I am applying for is at-will and such employment may be terminated at any time with or without cause, without prior notice, by either myself or Manzanita Grocery & Deli "The Little Apple". There will be no agreement, express or implied between Manzanita Grocery & Deli "The Little Apple" and me for any specific period of employment, nor for continuing or long-term employment, unless made in writing, signed by an authorized representative of Manzanita Grocery & Deli "The Little Apple".*

6. \_\_\_\_\_ *I have placed my signature in the space provided below only after I have completed the entire application to the best of my ability and have carefully read the statements above.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_